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EMC Documentum ApplicationXtender for Education

Document imaging solutions for K-12 education and school districts

Business challenge

Providing K-12 education includes more than classroom instruction. Elementary and secondary schools struggle to handle the vast amount of student and staff information required to administer essential processes. For schools, manually processing and maintaining paper documents is a time-consuming effort that can expend valuable, and often limited, resources.

- Maintaining paper student performance records, immunization histories, and testing data along with staff applications, credentials, and human resource forms, results in thousands of paper files that are not easily accessible, and it jeopardizes compliance with privacy laws and state and national regulations.

- Performing manual data entry of applications for federal initiatives such as school lunch programs is a slow process, and managing paper documents can delay the verification of student eligibility. Reporting information contained in paper documents can also result in inaccurate data which can delay funding.

- Like companies, schools districts include accounting departments that struggle to process paper invoices. Slower payment processing can result in missed prompt-pay discounts while increasing labor and storage costs for paper invoices.

Automating essential processes for schools

EMC® Documentum® ApplicationXtender® is a complete content management solution that addresses the challenges of departments within individual schools and throughout school districts. With ApplicationXtender schools can digitize paper documents and eliminate manual bottlenecks for faster processing times and better allocation of resources.

Provide secure access to documents

ApplicationXtender provides a single point of secure access to sensitive student and staff information. Authorized personnel can view records within seconds and route documents through workflows and review cycles as needed.

Simplify program enrollment

ApplicationXtender enables districts to reduce the number of employees dedicated to processing applications, and it helps K-12 schools and districts quickly and cost-effectively process large numbers of applications. Electronic images of each application are created, and important information is automatically extracted and delivered to business systems for faster eligibility determination of meal benefits through initiatives such as the National School Lunch Program. The images are readily accessible and all relevant information can be accurately reported to ensure that schools and districts receive necessary funding from state and federal agencies.

Improve accounts payable processes

ApplicationXtender provides timely access to all invoices, reports, transaction journals, and supporting documents directly from the desktop or the Web. By incorporating front-end document capture and workflow technology, school districts can leverage discounts for early payments, streamline approval processes with automated routing, and reduce the costs of data entry. All information is securely stored and access is limited to a need-to-know basis.

About EMC

EMC Corporation (NYSE: EMC) is the world's leading developer and provider of information infrastructure technology and solutions that enable organizations of all sizes to transform the way they compete and create value from their information. Information about EMC's products and services can be found at www.EMC.com.

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Take the next step
ApplicationXtender solutions are successfully deployed at hundreds of K-12 schools and districts. To learn more about these and other EMC solutions, contact your local authorized value-added reseller, visit **www.EMC.com,** or call us at **800.607.9546** (outside the U.S.: +1.925.600.5802).