



## **IMAGE ONE COVID-19 Update**

Image One continues to monitor COVID-19 outbreak and the daily/ hourly changes that are taking place. We have successfully transitioned most of our staff to a virtual environment in order to ensure their safety and seamlessly provide support to our clients. In addition, we've taken all the necessary safety precautions for the remaining staff that still work in our corporate office.

Our mission still has not changed and that is to provide business process automation solutions and services that help our customers solve critical business problems and make them more productive. Our business continuity planning allows us to continue to offer these solutions and services. We're here to help any way we can.

**-Scanning Services:** If you find yourself falling behind with your daily work, we can help get you caught up. Mail, invoice processing, general daily scanning, we can help.

**-Remote Scanning:** If you need help setting up your employees to scan at home, we have a number of options that are fast and easy to implement.

**-Cloud Options:** Do you have business processes that all of a sudden would work better if they were cloud-based? We have easy to implement, cost effective solutions that can assist.

**-Data Security:** Ransomware attacks aren't going to stop due to the pandemic. We can help you protect your data.

Stay safe and we continue to be here for you!

Michael Lutz  
General Manager

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